A.R.T./New York's Flexible Space Studios at Spaces @ 520 in Midtown Manhattan and at South Oxford Space in Fort Greene Brooklyn will be open for legally permitted activities under Phase 4. This includes media activities such as videotaping, photoshoots, livestream taping, filming and Phase 2 office activities such as mailings, meetings and deskwork.

Additional COVID-19 Prevention Safety Guidelines for Studio Rentals with A.R.T./New York -

Rental hours are 10am-4pm. Bookings will be scheduled with at least 30 minutes between them to allow for sanitizing and for the air to clear.

Payment must be made by credit card in advance, with card information saved to the account.

No one other than A.R.T./New York staff is permitted to enter the managers' office.

Renters must affirm with the state on the NY Forward website that they are open for business under the appropriate type of business.

Renters and participants will not be allowed to enter the building more than five minutes before the rental time. No lingering in lobby or hallways before, during or after the rental time.

Social distancing must be maintained in the studio and the common areas. Masks must be worn at all times in the common areas.

Renters and all participants must comply with all posted safety guidelines and sign a health screening document stating compliance each day they enter the building. Anyone feeling sick or feverish is asked to stay home and not enter the building.

Studio windows must be open while occupied at South Oxford Space. Fans must be used.

Singing or shouting/loud speaking is prohibited if the studio is occupied by more than one person.

Each studio is equipped with supplies for optional additional cleaning, if the renter deems necessary.

Maximum capacity of studios:

Great Room - 8 persons	Bruce Mitchell Room, 520 Studio B, Studio G - 5 persons
SOS Studio B - 2 persons	Studios A, C and D are not available for rental at this time.

These guidelines are in addition to our regular space rental guidelines and the posted COVID - 19 prevention regulations, including limits on occupancy in elevators, restrooms and common areas.

By signing below, I acknowledge that all participants in my studio rental will comply with the guidelines:

Signature: _____

Date: _____

Company name: _____