NARRATIVE STATEMENT

**FY2019 Cycle One**

**Please upload a document in which you clearly answer the following questions.** You may itemize your answers or write a flowing narrative, but you must answer all applicable questions. Keep in mind the grant and space guidelines when providing your answers. We recommend that you use section headings to break up the narrative for ease of reading.

Two (2) pages maximum, 12 point Calibri or Arial font. **PDF format required**.

1. **Briefly describe the company's mission, vision, and core programming, as well as your distinctive offering to the New York theatre community. Do not assume that the panel has prior knowledge of your company’s work.**
2. **Provide a clear explanation of your intended use of the space that you would like to book, or multiple uses if applicable. How will this program help you further the work of your company and mission?**   
   *Clearly address in your answer the amount of in-kind credit you are requesting, how many hours your request would allow you to rent, and how you would utilize those hours if you were to receive the grant. A table may be helpful. Information on rental costs for the A.R.T./New York spaces can be found at* [*http://www.art-newyork.org/rehearsal-space*](http://www.art-newyork.org/rehearsal-space)*).*
3. **Describe the impact of this programming on your organization’s mission and goals. How does this program further the work of your company and mission? What impact (financial and programmatic) would receiving this grant have on the company?**   
   *If the Creative Space Grant would allow you to create a new resource or launch a new program, please explain that here. Be sure to describe the programming you are requesting space for in detail, and take the time to clearly relate this programming back to the company’s overall mission.*
4. REQUIRED ONLY FOR COMPANIES THAT OWN OR HAVE A LONG TERM LEASE ON REHEARSAL/PERFORMANCE SPACE: **If you currently own or have a long-term lease on rehearsal and/or performance space, explain why you need additional space above and beyond your own resources, and how your spaces will be put to use at the same time as your requested bookings.**  
   *It is crucial to make a compelling case for how receiving this grant will impact your company’s programming, mission, or operations beyond your current rehearsal/performance space.*